

Date:-12-02-2026

### **Notice Inviting Quotations**

We invite quotations from interested vendors for providing **Video and Photography Services** for an academic conference scheduled to be held 15-17 February 2026 at the Delhi School of Economics, University of Delhi.

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### **1. Scope of Work**

The selected agency will be required to undertake comprehensive coverage of the conference, including but not limited to:

#### **A. Photography**

- Professional photography coverage of all conference days.

#### **B. Videography**

- Multi-camera Full HD/4K recording of all major sessions.
- Session-wise edited video files.
- Preparation of a professionally edited conference highlight film (3–5 minutes duration).
- Delivery of raw footage along with final edited versions.

### **3. Eligibility Criteria**

Interested agencies/firms must:

- Have prior experience in covering academic conferences/seminars of national/international repute.
- Be registered with valid PAN and GST.
- Submit a company profile along with relevant work experience.

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#### **4. Submission of Quotation**

The quotation must include:

- Detailed financial quotation (inclusive of all taxes and charges).
- Breakdown of costs (day-wise/service-wise).
- Details of equipment and manpower deployment.
- PAN, GST registration certificate, and bank details.
- Any additional terms and conditions.

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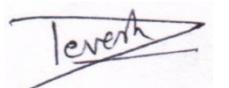
**5. General Terms** Quotations must be submitted by 3:00 PM on 13 February 2026. Please follow the usual rules/ regulations /laws related to this.

For enquiries/submission:

Contact Mr Mritunjay Singh Bisht at the Centre for Development Economics at DSE or through

Phone: 9818184716 or

Email: mritunjay@econdse.org



Executive Director