

Date:- 20-05-2026

Tender for Photography and Videography Services – Academic Conference

Quotations are invited from interested vendors/agencies for providing photography and videography services for an Academic Conference scheduled to be held from 03–05 June 2026 at the Delhi School of Economics.

The required services include:

- Event Photography Coverage
- Videography Coverage
- Stage and Session Coverage
- Group Photographs
- Candid Photography
- Edited Photographs and Highlight Video

S. No.	Service Category	Requirement	No. of Days	Date/Dates
1	Event Photography	Full-day coverage	3	03rd–05th June 2026
2	Event Videography	Full-day coverage	3	03rd–05th June 2026
3	Editing and Final Submission Soft copy delivery	— Within 07 days after the event		
4	No. of Photographers	3	3	03rd–05th June 2026
5	No. of Videographers	1	3	03rd–05th June 2026

The service provider shall ensure:

- Professional photographers/videographers with adequate experience
- Use of high-quality cameras and audio-video equipment
- Coverage of all academic sessions, inaugural and valedictory sessions, Plenary Session, cultural activities, and guest interactions, and parallel sessions.
- Timely reporting and availability throughout the conference schedule
- Delivery of edited high-resolution photographs and videos in digital format

- Proper backup and storage of recorded material during the event
- Provide some hard copies of photos in 20+ sheets.
- All charges, including equipment, editing, transportation, and operational expenses, must be included in the quotation

Vendors must ensure that the services meet appropriate professional and quality standards. Final selection will be made by the designated committee based on compliance with specifications and suitability of the quotation.

General Terms:

- Quotations must be submitted by 3:00 PM on 25th May 2026 (either online password-protected bids or sealed bids in envelope at CDE official address). Please follow usual rules/regulations/laws related to this.
- Final selection will be made by the designated committee based on overall compliance with specifications.

For enquiries / submission:

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